

Village of Petersburg Minutes  
October 5, 2021

The Village Board met at the Village Office on October 5, 2021, at 7:00 p.m. for a regular meeting with a safety meeting, and a Public Hearing for the 1&6 year Street Improvement Plan. The meeting and hearing were published in the Petersburg Press on September 29, 2021. Notices of the meeting were posted at the Village Office, Petersburg Post Office, and Leifeld's Store on September 15, 2021. Board members were given prior notice of the meetings and Public Hearing. Chairman Stokes called the meeting to order and stated the Open Meetings Act was posted.

Board present: Corey Stokes, Mitch Koch, Steve Werner, Tina Henn and Ashley Thieman. Staff: Nick Prothman and Sundae Provencher. Guests: John Zwingman the Village's Engineer, Helen Baumgartner from Petersburg Press, Clyde Stuhr and Officer Buck.

Sales tax funds from July 2021: \$4,588.65 (Motor Vehicle Sales Tax: \$831.28)

Minutes from September 7<sup>th</sup>'s Budget Hearing, Tax Levy Hearing and Regular meeting were approved with a motion by Werner, seconded by Koch, roll call votes in favor: Stokes, Werner, and Koch. Absent: Henn and Thieman. Motion carried.

Treasurer's Report was approved with a motion by Stokes, seconded by Werner, roll call votes in favor: Stokes, Werner, Koch; abstained: Henn; absent: Thieman. Motion carried.

Bills presented for payment:

Wages: 4,950.97

EFTPS, payroll tax: 1,493.52

Village Regular Account, transfer funds to pay loan 3029: 1,000.06

Village Regular Account, transfer Motor Vehicle Sales Tax: 831.28

Boone County Treasurer, police protection: 1,375.00

Boone County Treasurer, zoning: 100.00

Neil Baumgartner, service fire equipment: 120.00

Tracy Paulson, cleaning: 93.00

Great Plains State Bank, loan 3019 payment: 1,000.06

Bud's Sanitary Service, trash service: 2,727.00

Loup Power District, electricity: 2,138.60

GPM, meter calibration: 463.50

Boone Central Schools, C liquor license fee collected from Am. Legion: 300.00

Bomgaars, supplies: 147.93

NE Public Health Env. Lab, service: 15.00

Great Plains Communications, service: 432.20

Jim Majerus, 10 loads of ashes from burn pile: 1,150.00

Kaup Forage, 100 pounds of grass seed: 240.00

Sundae Provencher, mile reimbursement for 2 clerk meetings in Norfolk: 105.28

NE Dept. of Revenue, State payroll taxes: 676.46

M&S Computer Service, checks and envelopes: 274.35

Appeara, service: 69.27  
Island Supply, service: 28.80  
One Call Concept: service: 2.30  
Albion News/Boone County Tribune, advertising: 246.45  
Leifeld's, supplies: 137.22  
3d Security, Inc., 2 batteries: 81.89  
Mike's Auto Repair, pick-up transmission repairs, and 2 new tires: 3,805.00  
Petersburg Building Supply, supplies: 101.18  
Zabka Service, fuel: 411.90  
Rae Valley Market, September supplies: 15.26  
Yosten Law, LLC, service: 429.00  
NE Department of Revenue, sales tax: 504.91  
Rae Valley Market, August supplies: 38.62  
Black Hills Energy, service: 214.35  
First National Bank of Omaha, supplies: stamps and stamped envelopes: 697.95  
First National Bank of Omaha, supplies: 91.25  
First Bankcard, postage: 6.95  
Charles Schwab, Nick's Retirement: 250.77  
Charles Schwab, Sundae's Retirement: 132.28  
Nick Prothman, reimbursed for miles to Lincoln and Norfolk, 647 miles: 362.32

A motion was made by Henn to pay the bills and those not in yet, seconded by Stokes. Roll call votes in favor, Stokes, Werner, Henn, Koch, and Thieman; opposed: none; motion carried.

It was mentioned that the Transmission recently repaired is covered under a 3 year warranty.

Police reported 51.42 hours of patrol time.

Two permits were approved by Zoning. Solar Energy Regulations will be forwarded to a future meeting.

Community Improvement: Ordinance 2017-1, tree Ordinance was discussed. There is some trees getting low on Lincoln Street. There is some concern that these trees will be a problem with the snowplow and trash trucks. Per Ordinance Homeowners are responsible for maintaining trees on their properties. The board will make a note of some problem areas and notify the homeowners by mail that they are in Violation of this Ordinance with a deadline for compliance. The Village may help those that struggle to do it themselves.

The board reviewed the 1- & 6-year Street Improvement Plan presented by ACES. The 1-year plan is regular maintenance. The 6-year plan is focusing on some drainage issues and concrete. The board discussed the 6-year plan and decided with the school no longer being used that one project wouldn't be necessary. Werner made a motion to approve the 1&6-year Street Improvement Plan, removing project 105, drainage by the intersection of 3<sup>rd</sup> and Widaman, seconded by Koch. Roll call votes in favor: Stokes, Henn, Werner, Koch, and Thieman; opposed none; motion carried.

Stokes made a motion to close the public hearing, seconded by Thieman, roll call votes in favor: Stokes, Henn, Werner, Koch, and Thieman; opposed: none; motion carried.

Henn made a motion to approve Resolution 2021-4, signing of the Municipal Annual Certification of Program Compliance, seconded by Werner. Roll call votes in favor: Stokes, Henn, Werner, Koch, and Thieman; opposed none; motion carried.

Prothman reported the chain repair at the Wastewater Treatment Plant was completed. The chains were installed October 5, 2021. When replacing the chains, they noticed how old they were. They were almost falling apart. The chains had been in there for 16 years, Prothman would like to replace them after 12 years next time. Prothman mentioned looking into getting an air pump overhauled. The recently purchased pump is fine but this one should get overhauled due to some leaks. Prothman stated the shed for the generator is up. Soon the generator will be put it. Johnson Service is in town today jetting the sewer lines. There was some trouble getting the camera down some spots. Still working on trees in the park. Prothman bought 100 pounds of grass seed to plant after the rest of the trees are planted.

Provencher reported Tina Stokes sent an email about a visioning meeting at the Cardinal Inn November 9<sup>th</sup>, at 5:30 p.m. refreshments starting at 5:15 if the board was interested in attending.

Werner reported that he was unsuccessful in cleaning out a culvert with the Fire Truck. He was only able to get about 5 feet in and the whole thing filled up with water. Prothman said he too had struggled with that in the past. That culvert has filled up over time and is too packed to clean out. Prothman will ask Johnson Service to try and blast it out while they are in town the following day.

The board discussed how they handled the recent possible water contamination scare. The board agreed this last month was a learning experience for everyone. Staff will be included in the board's decisions on handling instances like this next time. The board will plan to have a small emergency meeting to communicate a plan if this happens again.

Stokes mentioned the Village needs to find someone to clean the park bathrooms next year. Henn made a motion to adjourn, seconded by Thieman.

Meeting adjourned at 8:28 p.m.

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Corey Stokes, Chairman

ATTEST: \_\_\_\_\_  
Sundae Provencher, Clerk

