

Village of Petersburg
April 5th, 2022

The Chairman and Village Board of Trustees met for a regular meeting in the Village Office on April 5th, 2022, at 7:00 p.m. Notices of the meeting were posted in the Village Office, Petersburg Post Office and Leifeld's on March 22nd, 2022, and published in the Petersburg Press on March 30th, 2022. Board members were given prior notice of the meeting. Chairman Stokes called the meeting to order stating the Open Meetings Act was posted.

Board present: Corey Stokes, Tina Henn, Steve Werner, Mitch Koch and Ashley Thieman; Staff: Nick Prothman and Sundae Provencher; Guests: Tina Stokes and Jan Temme from the Petersburg Community Foundation, Daryl Guthard from Bud's Sanitary Service, Deputy Hayden Niewohner and Helen Baumgartner from the Petersburg Press.

Sales Tax funds from January 2022: \$5,031.95 with \$729.43 Motor Vehicle sales tax.

Stokes made a motion to approve the Minutes from the March meeting, seconded by Werner. Roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

The Treasurer's report was approved with a motion by Henn, seconded by Koch. Roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

Bills presented for payment:

Wages: 5,149.05

EFTPS, payroll taxes: 1,461.52

Village Regular Account, transfer funds for loan #3029: 1,000.06

Village Regular Account, transfer Motor Vehicle taxes: 729.43

Boone County Treasurer, Police protection: 1,375.00

Boone County Treasurer, Zoning fee: 100.00

Neil Baumgartner, service fire equipment: 120.00

Great Plains State Bank, loan #3029 payment: 1,000.06

Loup Power District, electricity: 1873.76

NE Department of Revenue, state payroll taxes: 684.66

Albion News/Boone County Tribune, advertising and office supplies: 98.59

One Call Concept, service: 5.18

MC2, supplies: 560.79

NE Public Health Env. Lab, lab fees: 596.00

Larry Temme, TIF refund for store: 1,294.84

Larry Temme, TIF refund for house: 40.65

University of Omaha, Clerk's Institute: 293.00

Black Hills Energy, move gas line: 633.62

Loffler, annual service contract: 643.72

Fairfield Inn, Nick's hotel room for NeRWA conference: 219.90

Ramada Inn, Sundae's hotel room for Clerk's Institute: 371.80

H&L Asphalt, deposit for Armor coating: 5,375.00

Leifeld's, March supplies: 149.94

Bud's Sanitary, trash service, March (198) : 2,673.00

Island Supply, service: 65.75

Island Supply, service: 29.76

Appeara, laundry costs: 143.40

Petersburg Building Supply, supplies: 15.11

Esther Steensnes, Cleaning done 4/2/2022 and 4/4/2022: 98.00
Yosten Law, March attorney fees: 455.00
Rae Valley Market, March supplies: 13.53
Midwest Labs, lab fees: 119.84
Zabka Service, fuel: 688.04
Albion News/Boone County Tribue, February advertising and supplies: 176.00
Petersburg Building Supply, February Supplies: 61.66
NE Department of Revenue, sales tax collected: 315.23
Rae Valley Market, February supplies: 20.50
Leifeld's, February supplies: 136.39
NE Department of Revenue, lottery license: 100.00
Black Hills Energy, natural gas costs: 920.18
Verizon, Village Cell phone: 74.72
First National Bank of Omaha, supplies: 58.00
First National Bank of Omaha, supplies: 242.69
Charles Schwabb, Nick's Retirement: 265.58
Charles Schwabb, Sundae's Retirement: 140.08

A motion was made by Henn to pay the bills except the one for Esther Steensnes, Seconded by Thieman. Roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none. Police Reported 68.17 hours of patrol time.

A motion to approve the Letter of Intent to Boone County Zoning Board for adding Solar Energy Regulations into Petersburg Zoning Regulations was made by Stokes, seconded by Koch. Roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

A drafted community survey was reviewed by the Board of Trustees. Petersburg Community Foundation would like to partner with the Village Board of Trustees to modify this drafted survey adding questions that would help prioritize needs for the new Village Campus Building. PCF would like to establish a deadline for the question additions and establish a deadline for submission. In the past Survey Monkey was used, which is a subscription-based program. Google docs can do the same thing and it is free. PCF would like to get this survey completed as soon as possible and get it distributed. A list of community members will need to be obtained. The only costs involved in doing the survey would be printing costs, surveys will be hand delivered. Henn made a motion to cover the printing costs of the survey, seconded by Werner. Roll call votes in favor: Stokes, Henn, Werner; opposed: none; Koch and Thieman abstained.

Petersburg Community Foundation requested the Board of Trustees to consider moving the Village Office into the school building now known as the Village Campus. Restrooms will be added where the ramp that went into the three-story building was. The rent agreement would include utilities and insurance on the building, monthly rent would be approximately \$300. PCF is working with Applied Connective to get a FOB or electronic keypad installed on the main door. The board asked if there was a timeline for moving the office into that building. Construction is currently being done, that would last roughly eight weeks, no guarantee. The board stated they would have to discuss the current building and what to do with it. A quote for repairing the bowed-out wall was submitted to the board. The costs to repair the current Village Office is high, further discussion is needed.

Petersburg Community Foundation plans to meet with the library board and check out the space in the Village Campus. There is significant storage in the Campus building and the anticipated library would be a multi-purpose space including the Library and Meeting space.

Daryl from Bud's Sanitary was present to discuss an increase in the trash rate. With the raising costs of fuel Bud's Sanitary is requesting a \$1.25 increase per active water meter. The company doesn't usually raise rates until renewals, but they feel they currently do not have a choice with the gas prices climbing. If prices go down in the future, rates can be renegotiated.

The board asked Daryl if he would explain the trash totes. Daryl said trash totes could be provided to the Village in a few different ways. The totes could be purchased by the customer for \$70-\$90. Or the Village could lease them for \$1.50 a month. Residents could choose which option if the billing software has the capability in charging in different ways. The totes are strong and durable and would be maintained by Bud's. Having trash totes cleans the town up and takes care of complaints. Daryl will provide a breakdown of the costs of totes.

Tina Stokes noticed the school rate was still on the water and sewer rate Resolution and asked if it could be removed to avoid any confusion in the future as the school is no longer there.

Community Improvement: A resident in town asked about the location of the Gazebo and if the board would consider relocating it to a more central area such as a park. The board discussed it and thought it is a good thing to have on Main Street. People like looking at it when they drive through. Boards on it are also pretty worn, unsure if it would survive a move. The walking bridge between the Lodge house and Leifeld house is worn out as well and needs to be replaced due to being unsafe.

Thieman made a motion to approve a Special Designated Liquor License for the Petersburg Volunteer Fire Departments annual fundraiser dance, seconded by Henn. Roll call votes in favor: Stokes, Henn, Werner and Thieman; opposed: none; Koch abstained.

Resolution 2022-1 was adopted, removing the school rate with a motion by Stokes, seconded by Koch. Roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

Roll off dumpster bids from Albracht disposal and Hilltop were reviewed. Albracht dumpsters were \$40 dollars cheaper. They always do good work when they come. Werner made a motion to hire Albracht for the Village Clean-up Days, seconded by Koch. Roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none. Clean-up days will be scheduled for April 22-24 or April 29- May 1st. An ad will be put in the paper stating no tires and for Residential properties only. The board would like to look into paint, electronic and tire disposals.

Summer help was discussed. One application was reviewed for summer help, and one employee from last summer plans to work again. Summer help wages were discussed. Minimum wage seems low when some places start out at \$15 an hour. If wages were increased, it would help get more employees. Werner made a motion to increase the summer help wages to \$10 an hour for the first year, \$11.25 for second years, with a \$1 an hour increase each year they work, seconded by Thieman. Roll call votes in favor: Henn, Werner, Koch and Thieman; opposed: none; Stokes abstained.

Ordinance 2019-5 was reviewed for the kenneling process when dogs are caught running at large. Section 7 wording of "dogs running at large will be picked up and disposed of" should be changed. It was mentioned according to the Ordinance the Village has the right to fine residents for dogs running at large. Next time the resident should be issued a fine. Discussion was held on looking into another facility that might kennel. More information will be obtained prior to the next meeting.

Ordinance Recodification and Digitalization was discussed. Bids from American Legal Publishing and McNally Law office were reviewed. American Legal Publishing has more features for searching through Ordinances. There is also capability of translating Ordinances to multiple

languages. The agreement from McNally law has a deadline of June. The agreement for American Legal Publishing needs signed by December 2022. Both companies would allow the Village to pay over two fiscal years. Discussion was held on if the Village had the funds to start this year. Thieman made a motion to go with American Legal Publishing, seconded by Werner. Roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

Prothman reported the Water Tower painting should be scheduled for May or June. He is still working on the generator for the wastewater treatment plant. Prothman informed the board of issues with disposable wipes in a sewer line by the new bank.

Provencher asked about the cleaning bill. Cleaning was done beginning of April prior to the board meeting and will be done at the end of April prior to the next meeting, as instructed. The board discussed it and decided to pay for this cleaning. If cleaning is done prior to the next meeting, she would be caught up.

Henn made a motion to adjourn seconded by Thieman. Werner stated they hadn't discussed the trash rate increase yet. Henn and Thieman resent their motion. The board discussed the trash rate and decided to pass it along to the residents to avoid getting behind in the solid waste fund. Werner made a motion to pass the \$3.75 per quarter increase of solid waste due to the increase in fuel prices to the customers, seconded by Stokes. Roll call votes in favor: Stokes, Werner, Koch and Thieman; opposed: Henn.

Henn made a motion to adjourn, seconded by Werner; roll call votes in favor: Stokes, Henn, Werner, Koch, and Thieman; opposed: none. Meeting adjourned at 8:55 p.m.

Corey Stokes, Chairman

ATTEST: _____
Sundae Provencher, Clerk/Treasurer