

Village of Petersburg
December 6, 2022

The Village Board of Trustees met on December 6, 2022, at 7:00 p.m. in the Village Office for a regular meeting, with reorganizational meeting to follow. Notices of the meeting were posted at the Village Office, Leifeld's and the Post Office on November 21st, and published in the Petersburg Press on November 30th. Board members were given previous notice of the meeting. Chairman Stokes opened the meeting stating the Open Meetings Act was posted.

Board members present: Corey Stokes, Steve Werner, Mitch Koch, Ashley Thieman and Tina Henn arrived at 7:14. Staff: Nick Prothman and Sundae Provencher. Guests: Brady Yosten from Cedar Valley Insurance, Helen Baumgartner from Petersburg Press and Zach Boilsen, a student from a government class.

Sales tax from September 2022: \$6,754.40 with \$278.51 motor vehicle taxes.

Minutes from November were approved with a motion by Thieman, seconded by Koch, roll call votes in favor: Stokes, Werner, Koch, Thieman, absent: Henn; motion carried.

Thieman made a motion to approve the Treasurer's report, seconded by Werner; roll call votes in favor: Stokes, Werner, Koch, and Thieman; absent: Henn; motion carried.

Stokes made a motion to pay all the bills and those not in yet, seconded by Thieman; roll call votes in favor: Stokes, Werner, Koch, and Thieman; absent: Henn; motion carried.

Bills presented for payment:

Wages: 4,967.92

EFTPS, payroll taxes: 1,461.54

Village Regular Account, transfer loan payment: 1,000.06

Village Regular Account, transfer motor vehicle taxes: 278.51

Boone County Treasurer, police protection: 1,375.00

Boone County Treasurer, zoning fee: 100.00

Neil Baumgartner, service fire equipment: 120.00

Esther Steensnes, cleaning: 98.00

Great Plains State Bank, loan 3029: 1,000.06

Great Plains State Bank, UV sewer loan: 1,562.86

Great Plains Communication, service: 505.70

NE Public Health Env., lab fees: 15.00

Bomgaars, supplies: 62.96

Nielsen Tree Farm, 7 maple trees: 2,555.00

Loup Power, service: 1,928.24

Loup Power, service: 46.03

Loup Power, service: 78.46

Island Supply, supplies: 28.80

Appear, laundry costs: 77.05

The Elgin Review, advertising: 11.74

Speed Services, supplies: 107.57

Applied Connective, supplies: 43.66

SeaSpray, splash pad final payment: 34,061.60

Maguire Iron, Inc., water tower repairs from early 2022: 17,569.00

Rutjen's, repairs: 1,884.00
One Call Concepts, service: 1.98
Rae Valley Market, supplies: 6.78
Zabka, fuel: 375.64
Midwest Labs, lab fees: 149.92
Albion News/Boone County Tribune, advertising: 34.61
Traveler's, work comp renewal: 1,540.00
Bud's Sanitary, service: 2,935.25
Petersburg Building Supply, supplies: 36.33
B&S Concrete, splash pad tank: 6,549.00
Albion News/Boone County Tribune, advertising & supplies: 272.43
American Legal Publishing, Ordinance recodification deposit: 3,198.00
Petersburg Building Supply, supplies: 109.56
NE Department of Revenue, sales tax: 899.29
Charles Schwab, retirement, Nick: 265.58
Charles Schwab, retirement, Sundae: 140.08
Black Hills Energy, service: 359.35
Verizon, cellphone: 80.85
1st National Bank of Omaha, supplies: 145.86
1st National Bank of Omaha, supplies: 36.35

Police reported 51 hours of patrol time.

Nothing to report for BCDA or Zoning.

Brady Yosten from Cedar Valley Insurance Agency came to present new insurance quotes for the Village. It was stated that not many companies write policies for small municipalities. Two quotes were presented to the board members. Brady explained coverage and costs with the board for both companies. If the board makes the decision to change insurance a loss control evaluation will be conducted looking at valuations which may increase the premium. The splash pad is not included in the presented quotes which may also affect the costs. Insurance is due for renewal in February so the board can decide at the January meeting.

Community Improvement: The splash pad project is complete. There are still plans to replace the small shelter to the West of the splash pad. The committee will need to decide how to present the donation plaques.

Koch made a motion to approve the new firemen, Mitch Kubert Thieman seconded; roll call votes in favor: Henn, Werner, Koch and Thieman; Stokes abstained; motion carried.

Prothman informed the board the sites for the water sample stations have been picked out. Rutjen's has looked them over and will put it on his spring schedule. Weather pending a few might get put in sooner. The company coming to fix the pump at the wastewater treatment plant should be here next Thursday. Prothman is working on getting Johnson's Service scheduled for sewer jetting. Prothman requested to order 8-inch pipe clamps for sewer pipes in the event one breaks in the future he will then be able to fix it. Werner made a motion for Prothman to order two 8-inch clamps, seconded by Stokes; roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

Prothman mentioned to the board he would like to thank some of the volunteers that have helped so much throughout the year with a gift card or something. The board agrees with

thanking volunteers, the clerk will look into the process that needs to be taken to gift community volunteers.

Provencher asked for approval to attend the Clerk's Institute and Academy in Kearney this year March 13-17. Henn made a motion to approve Provencher to register for the Institute and book a hotel, seconded by Werner; roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none; motion carried.

Annual Dog Licenses are up for renewal April 1st. The vaccination day at the firehall should be on the Agenda in March and advertised.

Ordinance #339 was discussed. A letter was sent to one person in violation of Ordinance #339 giving them 30 days to remedy the issue. The certified letter was returned but it was sent regularly as well. Discussion was held on how to proceed. One member thought we should take legal action. Koch made a motion to apply a penalty of \$500 for this incidence, seconded by Werner; roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none. Discussion was held on a timeline to give and if amendments should be made to the ordinance. The board would like to know if they had the ability to add towing to the Ordinance. The lawyer will be contacted regarding this Ordinance. Henn made a motion to send a letter issuing a \$500 penalty with 10 days to remedy the nuisance and pay the penalty, if no action is taken after 10 days an additional \$25 penalty will be added each day after, seconded by Koch; roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none; motion carried.

Stokes reported he looked at the water sample site locations and he felt they were good spots. Zwingman will be contacted regarding the culvert on the angled road. Wright received the parts he was waiting on for the generator at the wastewater treatment plant. He intended on getting the wiring done tomorrow. A preliminary number from the Big Give for the Trees in the park is \$4,275, with approximately 26 donators. Counting is still being done so that figure may change. Plus, the Village should be receiving a grant from Lower Loup NRD.

Oath of office was read by the re-elected officials, Corey Stokes, Tina Henn and Steve Werner. Steve made a motion to appoint Corey Stokes as the Chairman, seconded by Henn; roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

Stokes made a motion to adjourn the regular meeting, seconded by Thieman. Meeting adjourned at 8:04 p.m.

A reorganization meeting was held after the regular meeting. Reorganization meeting opened at 8:10 p.m. Stokes introduced Resolution 2022-7, seconded by Koch. Resolution was approved with a motion by Thieman, seconded by Koch. Stokes made a motion to adjourn the reorganization meeting, seconded by Henn. Reorganization meeting adjourned at 8:47 p.m.

Corey Stokes, Chairman

ATTEST: _____
Sundae Provencher, Clerk

