

Village of Petersburg
October 4th, 2022

The Village Board of Trustees met for a regular meeting, and public hearing for the 1&6-year street improvement plan on Tuesday October 4th, 2022, at 7:00 p.m. in the Village Office. Notices of the meeting were published in the Petersburg Press September 28th, 2022, and posted at the Village Office, Post Office and Leifeld's on September 22nd, 2022. Board members were given prior notice of the meeting. Trustee Werner opened the meeting stating the Open Meetings Act was posted.

Board members present: Mitch Koch, Steve Werner and Ashley Thieman; absent: Corey Stokes and Tina Henn. Staff present: Nick Prothman and Sundae Provencher. Guests present: Helen Baumgartner from the Petersburg Press, Officer John Buck, and the Village Engineer John Zwingman.

Meeting minutes from September 6th, September 8th budget workshop and September 20th budget hearing were approved with a motion by Thieman, seconded by Koch; roll call votes in favor: Werner, Koch and Thieman; absent: Stokes and Henn; motion carried.

Thieman made a motion to approve the Treasurer's report, seconded by Werner; roll call votes in favor: Werner, Koch and Thieman; absent: Stokes and Henn; motion carried.

Bills presented for payment:

Wages: 5,629.89

EFTPS, payroll taxes: 1,461.56

Village Regular Account, transfer loan payment: 1,000.06

Village Regular Account, transfer motor vehicle taxes: 1,243.69

Boone County Treasurer, police protection: 1,375.00

Boone County Treasurer, zoning: 100.00

Neil Baumgartner, service fire equipment: 120.00

Esther Steensnes, cleaning and park restrooms: 198.00

Great Plains State Bank, loan 3029 payment: 1,000.06

Great Plains Communications: service: 507.44

NE Public Health Env. Lab, water sample labs: 15.00

GPM, meter calibration at WWTP: 463.50

Arbor View Farms, purchased 12 trees: 900.00

CVIA, PEP renewal and work comp insurance: 4,766.50

Schroeter Tree Transplanting, tree transportation: 5,706.08

Bomgaars, supplies: 39.96

Loup, service: 2,409.48

Kaylee Merten, water deposit return: 100.00

Albion News/Boone County Tribune, advertising: 254.60

Mueller & Honcik, budget preparation: 2,200.00
Island Supply, supplies: 28.80
One Call Concept, service: 15.16
Leifeld's, supplies: 246.03
Appear, service: 74.47
Bud's Sanitary, solid waste: 2,920.50
Rae Valley Market, supplies: 2.69
Zabka, September fuel: 419.58
Mike's Auto, repairs: 134.00
NE Department of Revenue, sales tax collected and paid: 291.97
Black Hills Energy, service: 251.52
1st National Bank of Omaha, supplies: 428.10
1st National Bank of Omaha, supplies: 72.55
BCDA, membership dues, 2nd half of 2021-2022: 2,250.00
Zabka, August fuel: 464.23
Verizon, village cellphone: 73.81
Charles Schwab, retirement: 265.58
Charles Schwab, retirement: 140.08
SeaSpray, community club transferred deposit for splash pad: 49,142.40

Werner made a motion to pay the bills and those not in yet, seconded by Thieman.

Police reported 55.17 hours of patrol time. Local officers have been notified about the Jake Brake complaints. The officers are aware of the Ordinance and will start enforcing it. Discussion was held on unregistered vehicles. Board members requested the officers to do a walkthrough of vehicles and make sure they are tagged. The Village has an Ordinance to enforce a fee to those not in compliance, which should be enforced to repeat offenders.

Nothing to report from BCDA or Zoning.

Community Improvement discussion was held on the tree injection treatment kit discussed at the September meeting. The Golf League donated \$2,000 towards the kit. Board members agree it would help expand the life span of current trees. Thieman made a motion to approve the purchase of the \$3,000 tree injection treatment kit, seconded by Werner; roll call votes in favor: Werner, Koch and Thieman; absent: Stokes and Henn; motion carried.

Thieman introduced Resolution 2022-5, signing of the Municipal Annual Certification of Program Compliance 2022. Thieman made a motion to appoint John Zwingman as the Street Superintendent as stated in Resolution 2022-5, Werner seconded the motion; roll call votes in favor: Werner, Koch and Thieman; absent: Stokes and Henn; motion carried.

Public Hearing for the 1&6-year Street Improvement Plan was opened at 7:20 p.m. 1&6-year Street Improvement Plan was presented by John Zwingman. Drainage improvement on A Street from Main Street is on the 1-year plan. A 12-inch HDPE pipe will be used to direct the water to main street and dump into an end structure. The remainder of the 6-year plan includes projects from the past 1&6-year plans that were not completed with updated cost estimates. Most of the projects include drainage projects. The A Street drainage project could wait until the Spring as it is not causing any issues. Board members felt we should get the project started or at least get put onto a company's books for a later time. Zwingman will contact Rutjen's about the A Street drainage project.

Discussion was held about the roughness of Sandman Road and the road by Helena. Zwingman stated that the county might be able to scrape a few inches of the millings off that road to redistribute and armor coat over. This can be discussed at a future meeting. With no other comments on the 1&6-year plan Koch made a motion to close the public hearing, seconded by Thieman; roll call votes in favor: Werner, Koch and Thieman; absent: Stokes and Henn.

Werner made a motion to approve the 1&6-year plan as it was presented, seconded by Thieman; roll call votes in favor: Werner, Koch and Thieman; absent: Stokes and Henn; motion carried.

Werner made a motion to approve Chairman Stokes to sign the Municipal Annual Certification of Program Compliance to NE Board of Public Roads Classifications and Standards 2022, seconded by Thieman; roll call votes in favor: Werner, Koch and Thieman; absent: Stokes and Henn; motion carried.

Draft Lease Agreement with the Petersburg Community Foundation to lease office space in the Village Campus was reviewed. Last month the board noticed some items such as cleaning, mowing and snow removal and would like those included in the lease agreement. Thieman will discuss this with the Petersburg Community Foundation and an updated Lease Agreement will be reviewed and signed at the next meeting.

Discussion was held on the Ordinance Recodification Agreement with American Legal Publishing. 40% costs are needed when signing the agreement. An additional \$450 a year is required to have the Code on the website with the searching capabilities. Board members asked what is needed to start the process. Provencher stated she would work with the Lawyer to gather and ship copies of all Petersburg Ordinances and within a few months a draft copy will be sent back to review upon approval the full Code will be adopted by the board. Thieman made a motion to proceed with the Ordinance recodification electronically, Koch seconded; roll call votes in favor: Werner, Koch, and Thieman; absent: Stokes and Henn; motion carried.

Safety meeting discussion was held on harvest traffic. Farmers are really busy with harvesting.

Prothman reported he burnt the tree pile that was sitting in the park. There was a lot of debris left over. Prothman wants to hire Majerus to haul out the pile and the burn pile from grass clippings. Koch made a motion to hire Majerus to haul 10 loads out of the tree and grass pile, seconded by Thieman; roll call votes in favor: Werner, Koch and Thieman; absent: Stokes and Henn; motion carried.

Discussion was held on the pump at the wastewater treatment plant. Prothman got a quote for a new pump. Still waiting on Iowa Pump Works to come look at the pump currently down there, not running. The board would like to order another pump so there is two working ones. Prothman stated the quote for a new pump was \$7,356.00. Thieman made a motion to order a new pump for the wastewater treatment plant, seconded by Werner; roll call votes in favor: Werner, Koch, and Thieman; absent: Stokes and Henn; motion carried.

Werner reported that two of the vacant houses in town were burnt down. A letter notifying the owners that the burn was completed should be sent out. Owners are responsible for cleaning the debris.

There have been several complaints about the excess gravel on 3rd street. It should be scraped off before winter sets in or else it will spread into ditches and yards. Werner offered to help Prothman remove the extra gravel.

Discussion was held on remaining vacant properties. The ordinance will need to be reviewed for what the next step is after issuing fines.

With nothing else to report Thieman made a motion to adjourn the meeting, seconded by Koch. Meeting adjourned at 7:54 p.m.

Steve Werner, Trustee

ATTEST: _____
Sundae Provencher, Clerk

