

Village of Petersburg  
September 6<sup>th</sup>, 2022

The Chairman and Village Board of Trustees met for a regular meeting and a Public Hearing regarding the issuance of a Class C Liquor License in the Village Office on September 6<sup>th</sup>, 2022, at 7:00 p.m. Notices of the meeting were published in the Petersburg Press on August 31<sup>st</sup>, 2022 and posted at the Village office, Post Office and Leifeld's on August 22<sup>nd</sup>, 2022. Board members were given prior notice of the meeting. Chairman Stokes called the meeting to order stating the Open Meetings Act was posted.

Board members present: Corey Stokes, Tina Henn, Steve Werner, Mitch Koch and Ashley Thieman. Staff: Nick Prothman and Sundae Provencher. Guests: Helen Baumgartner from Petersburg Press, Larry and Radene Temme, and Officer Buck.

Meeting minutes were approved with a motion by Henn, seconded by Stokes, roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

Werner made a motion to approve the amended treasurer's report, seconded by Thieman, roll call votes in favor: Henn, Werner, Koch and Thieman, abstained: Stokes; opposed: none.

Thieman made a motion to pay all the bills except the double water deposit, seconded by Koch; roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

Claims presented for payment:

Wages: 5,149.03

EFTPS, payroll taxes: 1,818.16

Village Regular Account, transfer loan payment: 1,000.06

Village Regular Account, transfer motor vehicle sales tax: 1,948.45

Boone County Treasurer, police protection: 1,375.00

Boone County Treasurer, zoning: 100.00

Neil Baumgartner, service fire equipment: 120.00

Esther Steensnes, cleaning: 198.00

Great Plains State Bank, loan 3029 payment: 1,000.06

Great Plains State Bank, UV sewer loan payment: 1,562.86

Great Plains Communications, service: 507.44

Loup Power District, service: 2,521.11

NE Public Health Env. Lab, water samples: 210.00

NE Rural Water Association, membership dues: 125.00

Bomgaars, supplies: 102.96

Emme Sand & Gravel, armor coat gravel: 1,185.67

Seda Land Handling, dirt, dug out culvert by bank, drainage work: 2,038.00

Applied Connective, security camera repair: 72.50

Kaup Forage and Turf, 300.00 pounds grass seed: 855.00

Larry Temme, TIF refund: 1,294.84

Bud's Sanitary, service: 2,935.25

Jordan Schindler, AC repairs in Office: 358.00

Nielson Tree Farm, park trees: 7,745.00

League of NE Municipalities, annual dues: 998.00

Helena, 2.5 gallons of roundup: 170.00

Island Supply, supplies: 29.76

Yosten Law, legal fees: 143.00

Appeara, service: 73.20  
Albion News/Boone County Tribune, advertising and supplies: 63.99  
Midwest Labs, service: 215.70  
Rae Valley Market, supplies: 87.50  
Hayden Niewohner, water deposit returned: 100.00  
Leifeld's, supplies: 88.67  
One Call Concepts, service: 11.20  
Bygland Dirt Contracting, Inc., supplies: 120.27  
NE Municipal Clerk's Association, dues : 50.00  
H&L Asphalt, armor coating: 16,125.00  
Black Hills Energy, service: 246.65  
Leifeld's, July Supplies: 136.25  
Midwest Labs, service: 350.20  
Verizon, cell phone: 73.89  
1<sup>st</sup> National Bank of Omaha, supplies: 56.20  
1<sup>st</sup> National Bank of Omaha, supplies: 9.10  
Charles Schwab, retirement: 265.58  
Charles Schwab, retirement: 140.08  
NE Dept. Of Revenue, sales tax: 1,036.43  
NE Dept. of Revenue, waste reduction tax: 25.00

Sales tax receipts from June 2022: \$4,577.32 with \$1,948.45 motor vehicle sales tax.

Police reported 92.67 hours of patrol time. Stokes reported a complaint received regarding jake braking on highway 14 when police were on sight. Several complaints have been made with jake brakes being used entering town on both sides.

Larry Temme brought in an updated membership agreement and disbursement agreement for Boone County Development Agency. The dues increased this year due to Albion Economic Development Agency working independently. BCDA hired 3 part time administrators and wants to hire an additional person. A purchase agreement was signed for selling 10.2 acres south of Albion. There are plans to rezone the area south of the gas company. Werner made a motion to approve the agreement with BCDA, seconded by Koch; roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none.

Community Improvement: 9 blocks of armor coating were completed. It was suggested to scoop up some excess gravel off of 3<sup>rd</sup> street and repurpose it elsewhere. The board thinks it will wear down overtime, wait a month before scraping excess gravel.

Splash pad was discussed, the splash pad committee decided which one to purchase. It will be a free flow system and they still plan to catch the run-off water for watering in the park. The shape might look different as what was previously presented. A \$10,000 grant was received from Cargill. They still want to raise money for a new shelter to be put by the splash pad. A deposit is required to be placed on the schedule. Board is supportive of the Splash Pad as an addition to the Village Park.

Discussion was held on trees in the park. 2 more trees will be coming form Elgin. 7 maple trees and 20 spruce trees will be coming from Nielson Tree Farm. Next Thursday there are some volunteers ready to assist placing the trees. Hardwoods and spruce will be alternated around the campground to assist in providing shade.

Stokes asked if there were any comments for the liquor license. With no comments or concerns Stokes closed the public hearing for the Class C Liquor license for 386 Tap, LLC at

7:30p.m. Stokes made a motion to approve the Class C Liquor License, seconded by Henn; roll call votes in favor: Stokes, Henn, Werner, Koch and Thieman; opposed: none; motion carried.

The board reviewed the lease that was drafted for renting office space in the Village Campus. There is nothing currently in the lease agreement regarding cleaning, that will need to be added. Lawn care and snow removal also need to be considered. The board will take some time to look over the lease to make sure all things are covered.

Discussion was held on the process of recodifying the Ordinance. The process takes a lot of time, and a 40% deposit is required when the proposal is signed. An additional \$450 cost a year will be needed to have the Code Book on the website with the searching capabilities. The board will go over the budget and consider signing the proposal after the budget is completed. The general side of the budget needs to be reviewed with professional expenses increasing.

Prothman presented a tree injection program to the board to prolong the life of the current unhealthy trees in the park. This injection will prolong a dying trees life for 2 years. There are two options, a 120 ml for \$1,500 would do about 50 trees, or 1,000 ml and a backpack kit for \$3,000 would do about 200 trees. This is not a cure but will prolong the life of the trees if injections continue every 2 years. Prothman said trees receiving these injections have continued to live an additional 30 years. Prothman stated the golf committee would likely donate \$1,000 if the board decided to try the tree injections. The board discussed the price of new trees and thought this could give them a chance to catch up. Spring is the best time to inject the trees with this chemical. The chemical has a long shelf life and should be available whenever.

Prothman is still waiting on someone from Iowa Pump Works to come look at the wastewater treatment plant. It might be possible to troubleshoot over the phone. The wastewater treatment plant has been running on one pump for a month now. The board asked how much a new pump would be. Prothman will get prices and a new pump.

Provencher reported it has been a while since the Village bided for insurance. The board thought it would be a good idea to bid out for new insurance. Yosten should be contacted for thoughts on the matter. Two special daily liquor licenses were approved, one for the St. John comedy bazaar and a wedding. An interlocal agreement for the Boone County Fire Protection Mutual Finance Organization was signed by Chairman Stokes. This agreement is for May 2022 – July 2025.

Stokes reported he has received a complaint about a vehicle behind the Knotty Pine, should be checked for tags. Ordinances regarding unregistered vehicles should be looked into, there is a couple unregistered vehicles remaining in town. Zwingman needs to be contacted regarding a quote for the culvert on A street for the budget and the 1&6 year plan.

With nothing else to discuss Henn made a motion to adjourn the meeting, seconded by Thieman.

Meeting adjourned at 8:15 p.m.

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Corey Stokes, Chairman

ATTEST: \_\_\_\_\_  
Sundae Provencher, Clerk

