

Village of Petersburg
April 4th, 2023

The Chairman and Board of Trustees met for a regular meeting on April 4th, 2023 at 7:00 p.m. in the Village Office. Notices of the meeting were posted at the Village Office, Post Office and Leifeld's on March 23rd and published in the Petersburg Press March 29th. Board members were given prior notice of the meeting. Chairman Stokes called the meeting to order stating the Open Meetings Act was posted.

Board members present: Corey Stokes, Ashley Thieman and Steve Werner. Staff: Nick Prothman and Sundae Provencher; guests: Helen Baumgartner from Petersburg Press and Deputy Dustin Martin.

Sales tax from January 2023: \$6,210.07 with \$1,175.53 motor vehicle taxes.

Thieman made a motion to approve the minutes, seconded by Stokes, roll call votes in favor: Stokes, Werner and Thieman; opposed: none; absent: Koch and Henn.

Treasurer's report was approved with a motion by Thieman seconded by Stokes, votes in favor: Thieman, Werner and Stokes; opposed: none; absent: Koch and Henn.

Werner made a motion to pay the bills and the four that are not in yet, seconded by Thieman, votes in favor: Stokes, Werner and Thieman; opposed: none; absent Koch and Henn.

Bills presented for payment:

Wages: 5,471.25

EFTPS, payroll taxes: 1,543.68

Village Regular Account, transfer loan payment: 1,000.06

Village Regular Account, transfer motor vehicle taxes: 1,175.53

Boone County Treasurer, police protection: 1,375.00

Boone County Treasurer, zoning fee: 100.00

Neil Baumgartner, service fire equipment: 120.00

Esther Steensnes, cleaning: 105.00

Great Plains State Bank, loan: 1,000.06

Great Plains Communications, service: 507.26

NE Public Health Environment Lab, lab fees: 15.00

Cedar Valley Insurance Agency, insurance audit: 131.00

Holiday Inn, room for clerk's institute: 459.80

AMGL, annual audit: 8,100.00

Loup Power, service: 1,784.34

Loffler, annual service agreement: 708.09

Sundae Provencher, mileage/meal reimbursement: 210.00

NE Department of Revenue, state payroll taxes: 738.66
Bud's Sanitary, service: 2,905.75
Jeff's Farm Tire Service, repairs: 234.50
Boone County Development Agency, ½ membership dues for 22-23: 2,459.13
Island Supply, supplies: 29.76
Zabka, fuel: 553.25
Appear, service: 154.10
Midwest Labs, lab fees: 153.25
Yosten Law, service: 338.00
Leifelds, supplies: 62.91
NE Department of Revenue, sales tax: 316.58
1st National Bank of Omaha, supplies: 291.26
1st National Bank of Omaha, supplies: 119.36
Verizon, service: 79.75
Black Hills Energy, service: 1,117.93
Charles Schwab, retirement: 284.20
Charles Schwab, retirement: 148.25

Police reported 53.15 hours.

Nothing to report from BCDA.

One permit was approved by zoning. Mary the Zoning Administrator has retired, they are currently looking to hire her replacement.

Community Improvement: There are some potholes in the highway, the state repaired some but not all. Prothman has been patching a few potholes throughout town.

The auditor had another commitment, so the audit will be forwarded to the May meeting.

Great Plains Communications upgrade internet service contract was reviewed. The fire department no longer needs the fax machine line, that service can be dropped. The siren also runs off a phone line. Werner made a motion to approve the Great Plains Service Contract after dropping the fax machine number, Thieman seconded, votes in favor: Stokes, Werner and Thieman; opposed: none.

The annual TIF report was distributed to the board. Forwarded to next meeting for more time to review.

The board reviewed and discussed a drafted Resolution designating a parade route for the Firemen's fundraiser event. Board members decided against closing off the Highways. The lawyer will be contacted to amend the Resolution before the next meeting.

Water tower interior painting quote from Maguire Iron was discussed. The \$50,400 project can be paid over two fiscal years. The paint is good for 15 years. Werner made a motion to accept the service contract with Maguire Iron to do the

interior painting of the water tower, Thieman seconded; votes in favor: Stokes, Werner and Koch; opposed: none.

Bids for Armor coating have not been collected yet. H&L Asphalt and TopKote are both expected to come within a week to provide quotes. Prothman plans on asking TopKote's opinion on Gardner Street. A bid from Bader's Highway for crack sealing was reviewed. Bader will accept payment over two fiscal years. The board budgeted \$40,000 in street repairs this year. Werner moved to hire Bader's Highway for concrete roads as long as costs can be split into next budget year, seconded by Stokes.

Shipping container use for permanent storage on commercial properties was discussed. The board had previously discussed this years ago. The board didn't want to allow shipping containers to be used as storage because they don't look good. Some conditional use permits may be allowed upon the board's approval. A business in town asked if they could bring in a shipping container for permanent use. The board has an Ordinance against shipping containers and agrees it should stay and be enforced. Another business in town currently has a shipping container and he will be notified of the Ordinance violation and given time to rectify the violation. Werner made a motion to send the Ordinance to AJ giving him 90 days to comply, seconded by Thieman, votes in favor: Stokes, Werner and Thieman, opposed: none.

Water and Sewer rates were discussed. The board intended to do an annual rate increase to keep the enterprise funds at a good balance. The past increases were 3%, discussion was held on how much to increase this year. The water fund looks good; however the sewer fund is low. Rate increase is forwarded to next meeting to gain input from absent trustees.

Ordinance 212 occupation taxes was discussed. The new 386 Tap expressed possible interest in having food trucks occasionally. Ordinance 212 hasn't been updated since 1971 and a lot of items in there no longer apply. The lawyer will be asked to find a newer more relevant Ordinance for Petersburg. Food Trucks already have state regulations they have to follow. It would be a ton of hassle for the Village to try and collect taxes and issue permits to food trucks. Food trucks have to acquire a tax id number and they get inspected regularly. The Ordinance will be updated and permits for food trucks will be discussed at a later meeting.

Prothman reported that Rutjen's will be digging for the water sample station sites later this week. The culvert on the angled road still needs repaired. The old shelter was taken out of the park, Prothman asked what he should do with it. The shelter is not in good condition. Prothman asked if he could give it away. The board agreed he could but whoever is taking it has to get it themselves.

Johnson Services were here last Friday and Monday jetting sewer lines. There weren't many issues. A new spot was done this time and they got a lot out

of it. Iowa Pump Works finished refurbishing the sewer pump and will return it. A representative might deliver it, saving the Village from any shipping fees.

Prothman informed the board of the lead and copper inventory requirement. 105 pipes have been confirmed from old records. Prothman may have to go into basements to verify some pipes. The board asked if it was possible for residents to self-report or possibly take pictures. Something could be put into the paper notifying citizens of this new nationwide requirement. Prothman will look if they have some handout to assist in spreading awareness.

Thieman stated it is time to advertise for summer help. The gazebo needs painted. Clean-up days have been scheduled for April 21-23. The dog vaccination clinic will be held again next year. Once people realize we are doing it, it should become more popular.

Thieman made a motion to adjourn, seconded by Stokes, votes in favor: Werner, Thieman and Stokes, opposed: none. Meeting adjourned at 8:33 pm.

Corey Stokes, Chairman

ATTEST: _____
Sundae Provencher, Clerk