

Village of Petersburg
December 3rd, 2024

The Board of Trustees of the Village of Petersburg met for a regular meeting, with the Reorganization meeting to follow on December 3rd, at 7:00 in the Village Board Meeting Room. Notices of the meeting were published in the Petersburg Press on November 27th, and posted at the Village Office, Post Office and Leifeld's on November 21st. Board members were given prior notice of the meeting. Assistant Chairperson Tina Henn called the meeting to order stating the Open Meetings Act is posted.

Board member present: Ashley Thieman, Tina Henn, Steve Werner and Mitch Koch. Staff: Nick Prothman and Sundae Provencher. Guests: Helen Baumgartner of Petersburg Press, Clyde Stuhr and Officer Dustin Martin.

Sales tax receipts from October: \$5,030.93 with \$1,439.87 motor vehicle sales tax.

Minutes were approved with one spelling error in Helen Baumgartner's name with a motion by Thieman, seconded by Werner; votes in favor: Koch, Henn, Thieman and Werner; opposed: none; absent: Stokes; motion carried.

Treasurer's Report was approved with a motion by Thieman seconded by Koch; votes in favor: Henn, Werner, Koch and Thieman; opposed: none; absent: Stokes; motion carried.

Bills presented for payment:

Wages: 5,765.16

EFTPS, payroll taxes: 1,612.64

Neil Baumgartner, service fire equipment: 120.00

Esther Steensnes, cleaning: 110.25

Bud's Sanitary, trash service: 3,546.75

Boone County Treasurer, zoning: 100.00

Boone County Treasurer, police protection: 1,375.00

Great Plains Communications, telephone and internet: 467.19

Mid America Research Chemical, supplies: 362.17

AMGL, 40% of audit fieldwork: 3,640.00

Loup Power District, electricity: 1,919.24

Loup Power District, electricity, ballfield: 79.46

Loup Power District, electricity, shelters: 45.83

NE Public Health Env. Lab, lab fees: 15.00

Robert Miller, water deposit return: 100.00

Colton Pelster, water deposit return: 100.00

Trish Daniels, water deposit return: 78.38

Applied Connective, service: 799.00

Mike's Auto, pick-up repairs: 2,165.00

Applied Connective, Microsoft office: 12.70

Appeara, laundry costs: 76.45

One Call Concept, service: 8.80

Petersburg Building Supply, supplies: 20.10

Midwest Labs, Inc., lab fees: 140.20

Yosten Law, legal fees: 26.00

Albion News/Boone County Tribune, advertising and supplies: 130.59

Leifeld's, supplies: 116.88

Zabka, fuel: 273.32
Rae Valley Market, supplies: 24.34
NE Department of Revenue, sales tax: 913.91
Black Hills Energy, natural gas: 326.32
First National Bank of Omaha, supplies: 196.98
First National Bank of Omaha, supplies: 1,059.15
Verizon, cellphone: 81.95
Charles Schwab, retirement: 298.41
Charles Schwab, retirement: 156.00
Petersburg Volunteer Fire Department: 2,968.63

Werner made a motion to pay the bills and those not in yet, seconded by Thieman; votes in favor: Koch, Henn, Werner and Thieman; opposed: none; absent: Stokes; motion carried.

Police reported 50.17 hours of patrol time.

Boone County Development Agency sent out a monthly update which was shared with the board of trustees. BCDA will be holding another community collab in January.

Victoria Olson, the Zoning Director was in the office going over Petersburg's zoning ordinances to ensure all of them will get turned into Keith Marvin for the new Comprehensive Development Plan. Victoria stated the Petersburg zoning map should be on the website next week.

Community Improvement: Christmas lights will be put up on Main Street on December 4th at 3:30.

Trash increase was discussed. The contract with Bud's Sanitary has an annual increase of \$0.50 per pick up effective January 2025. The increase will be discussed along with the water and sewer rates in January. The board thought it would be a good idea to start doing rate increases at the beginning of the year rather than in the middle of the year.

Quotes for a laptop for the Village Clerk were reviewed. A quote for two different dell laptops with wireless keyboard and mouse and data migration from Applied Connective along with some Amazon prices were presented to the board. Discussion was held on the processor size and the Village's needs. Purchasing through Applied Connective will ensure their assistance with any issues. Thieman made a motion to approve the purchase of a Dell Latitude 3550 Commercial Laptop along with the wireless keyboard and mouse and data migration through applied connective, seconded by Koch; votes in favor: Henn, Werner, Koch and Thieman; opposed: none; absent: Stokes; motion carried.

Prothman reported the idler sprocket was installed at the wastewater treatment plant.

Provencher provided information on the annual Clerk's Institute, for 2025 the institute will be held in South Sioux City from March 17-21. Clerk Provencher asked for approval to register and book a hotel. Thieman made a motion to approve Sundae Provencher to register for the 2025 Clerk's Institute and Academy and book a room at the hotel, seconded by Henn; votes in favor: Koch, Werner, Henn and Thieman; opposed: none; absent: Stokes; motion carried.

Text My Gov reached out to the clerk to provide a proposal of their services. It is a two-way communication software to send and receive information to the community. The system can be set up to have multiple people who receive the message, and you can change every category such as water, streets or utility billing. The town can send out notices such as road closures or boil water notices. Residents can also text in to report a fallen tree or loose dog. The board felt a town this size wouldn't need something like that. Clerk Provencher will find out at the Clerk's Institute how many communities use it and if it is beneficial.

Clyde Stuhr reported some big potholes on Lincoln and Garder Streets, he asked if anything could be done before they worsen. Prothman said he has some millings he can fill them with.

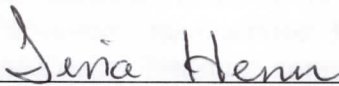
Re-elected officials Ashley Thieman and Mitch Koch took their Oath of Office. Werner made a motion to appoint Corey Stokes as Chairman, seconded by Thieman, votes in favor: Henn, Koch, Werner and Thieman; opposed: none; absent: Stokes; motion carried.

Koch made a motion to adjourn the meeting seconded by Thieman, meeting adjourned at 7:34 p.m.

Meeting quickly reopened to discuss a bill for inverter issues in the ambulance the fire department already paid. The Village of Petersburg wants to reimburse them for this bill. Thieman made a motion to pay the Volunteer Fire Department for the ambulance repairs, seconded by Werner; votes in favor: Henn, Koch, Thieman and Werner; opposed: none; absent: Stokes; motion carried.

Thieman made a motion to close the meeting seconded by Henn. Meeting adjourned at 7:37 p.m.

A reorganization meeting was held after the regular meeting. Thieman introduced Resolution 2024-10, seconded by Henn. Resolution was approved with a motion by Thieman, seconded by Werner. Koch made a motion to adjourn the reorganization meeting, seconded by Thieman. Reorganization meeting adjourned at 8:06 p.m.



Tina Henn, Assistant Chairperson

ATTEST:



Sundae Provencher, Clerk/Treasurer

